

SBDM Minutes 5/14/2014

Rocio Cavazos, SBDM Chairperson, called the meeting to order at 4:25 pm.

Mrs. Wilson, SHS Principal, called roll of SBDM members.

April Minutes

Nicole Cruz motioned to accept the minutes as presented. Rebekah Gerlach seconded the motion. Minutes were accepted unanimously.

Culmination of 2013-2014 School Year

Mrs. Wilson thanked Rocio Cavazos for serving as SBDM Chairperson and following in the footsteps of previous chairperson Donna Mason. Everyone agreed that Rocio has done a great job. A new SBDM Chairperson would be decided at the end of the meeting due to the fact that Rocio is going to Pioneer High School.

Mrs. Wilson reminded teachers about the Talent Show on May 22nd and May 23rd.

Elda Zendejas mentioned that seniors would need to take their exams on Monday and Tuesday so that final grades and graduation requirements can be checked prior to Friday. Rocio Cavazos requested that the ELA department have an extra day to grade the essays that would be included on their final exam. Mr. Alfredo Ruiz requested that exams be given on Tuesday and Wednesday for underclassmen so that make-ups or retests could be given on Friday if necessary.

Mrs. Rebekah Gerlach, Dean of Instruction, assured teachers that a semester exam schedule would be sent to all staff.

Mrs. Wilson reminded SBDM members about Baccalaureate on Thursday, May 15th. All administrators, counselors, and senior sponsors will be attending Baccalaureate with seniors at the Mission Neuhas Gym. Participants are required to be there by 6:15 pm. Mrs. Wilson sent a Skylert informing parents about the event on Monday. Her office has fielded calls from parents so teachers are encouraged to talk to their students about the event and encourage participation.

She also reminded teachers that there is a senior letter posted on the SHS website. Please encourage students to view the letter. There are some seniors who have not ordered caps and gowns yet.

Gloria Ramirez shared information regarding the Senior Awards Assembly on Wednesday, May 21st. It will be held from 8:30-10:30 am.

Underclassmen Award Assemblies will be held on Tuesday, May 20th. Invitations will go out during advisory on Thursday, May 15th.

Margarita Tamez requested that the list of students who are participating be sent to teachers for attendance purposes. Mrs. Gerlach thanked the teacher for the reminder.

Mrs. Cruz informed the committee that a Skylert was sent to all SHS parents on Monday regarding Fine Amnesty Week May 12-16. Notices were delivered to the classrooms on Wednesday and will be distributed to students during Advisory on Thursday, May 15th.

It was a district decision that all student library books be due on Friday, May 23rd. Students are still checking out materials for pleasure and for class assignments, but all books will be due on Friday, May 23rd.

Janie Flores and Nicole Cruz are volunteering to keep the library open until 5 pm Monday-Thursday this week and next week for students who need to finish assignments or use the computer for school or class work. Students must provide their own transportation home. No tutorial buses are available.

A question was asked about the last day for computer lab sign up. Information will be available to staff on Monday, May 19th at Staff Development.

End of the year clearance procedures will also be covered at this staff development. Equipment preparations will be addressed as well.

Any other end of the year procedural questions can be emailed to either Rebekah Gerlach or Cynthia Wilson by Friday, May 16th at noon. Questions submitted will be answered at the Monday staff development.

Nicole Cruz reminded Mrs. Wilson that when BL Gray Junior High moved from the old location to the new campus...the district provided Storage Pods for teachers to move their classroom materials. Mrs. Wilson will follow-up on this suggestion.

Teachers need to back up their information on a USB or online storage system like DropBox.

Teachers will not be transporting equipment/ technology from one room or one building or one campus to another. The technology department and the maintenance department will be responsible for any transportation of equipment/ technology.

Mrs. Wilson assured staff that planning for next year is under way. She wanted to know what questions teachers or staff have about the split. Her goal is to not have teachers teaching during their conference period. That is the goal, but realistically depending on the staff approved by the school board some full day teaching may still take place.

Mrs. Wilson shared that faculty will know their teaching assignments prior to leaving for summer vacation.

She asked the teachers to make sure no baked goods were part of class celebrations on the last week of school. Items should be store bought and be things secured in bags or jars from a retailer. No cupcakes or items that could be tampered with should be included.

Students will not be allowed to bring backpacks to school starting on Wednesday, May 28th.

At this time the senior walk will not be encouraged. All students should be engaged or on task in the classrooms due to final/ semester exams.

At this time the 200 Building will be the location of the SA³. Negotiations and final arrangements are still being discussed.

Nicole Cruz complimented Pat Coleman, SHS Yearbook Sponsor and her staff on a beautiful book. The yearbook is here and looks amazing.

SHS BUDGET 2014-2015

At the end of the meeting all SHS staff was asked to stay to review the budget. Staff going to Pioneer were thanked for their service and released from the meeting at 5 pm.

Maria O. (Nena) Garza volunteered and was unanimously selected to serve as SBDM Chairperson for SHS for 2014-2015. Nicole Cruz will remain as SBDM Secretary.

Nena Garza and Alfredo Ruiz volunteered to serve on the end of the year SHS celebration committee.

Mrs. Wilson feels we need to celebrate our final year as one campus and is glad for the assistance of these faculty members in planning the event.

Mrs. Wilson reviewed the 2014-2015 Proposed SHS Budget. The budget is due on Friday and will need to be board approved. Mrs. Wilson discussed cuts to the budget based on lower student enrollment due to the opening of Pioneer High School and SA³.

The meeting was adjourned at 5:24 pm.

Respectfully Submitted,

Nicole Cruz, SBDM Secretary