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| Agenda | **October Meeting****October 28, 2014****4:10 PM****Library Conference Room** |
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| Meeting called by:  | Nena Garza, Chair |
| Type of meeting:  | October Meeting |
| Secretary:  | Nicole Cruz |
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| Attendees: highlighted in yellow present | Cynthia Wilson \_\_\_\_\_\_     Nena Garza\_\_\_\_\_ Irene Morin\_\_\_\_\_\_                   Margarita Tamez \_\_\_\_ Evigayl Acosta\_\_\_\_\_      AlfredoRuiz  \_\_\_\_\_\_  Jerry Martinez \_\_\_\_\_\_               Roberto Barbosa\_\_\_\_\_\_\_ Stephanie Sala\_\_\_\_\_\_\_           Jill Klein\_\_\_Nicole Cruz \_\_\_\_\_\_\_            Maria Cynthia Aldape \_\_\_\_ Matthew Flores\_\_\_\_\_ Irene Morin \_\_\_\_\_\_\_Lou Ann Sarachene\_\_\_\_\_\_Henry Malek\_\_\_\_\_\_\_                Irma Malek\_\_\_\_\_\_\_Angela Stingley\_\_\_\_\_\_\_  Elda Zendeja\_\_\_\_\_\_                             Angelita Mendez \_\_\_\_              Jennifer Martinez\_\_\_\_\_\_\_\_Dr. Nellie Cantu \_\_\_\_\_\_            Graciela DeAnda \_\_\_\_\_\_\_\_\_ |
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|  | Monthly meeting MinutesInterim Superintendent's address to SBDM | N GarzaDr. Leo |
|  | Education Foundation Grant ResultsCourtesy Fund Report   | J. KleinC. Wilson |
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| Agenda | **October Meeting****October 28, 2014****4:10 PM****Library Conference Room** |
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| Meeting called by: Nena Garza | Nena Garza @ 4:11 pm |
| Type of meeting: | Monthly |
| Secretary: Nicole Cruz | Nicole Cruz |
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| Attendees: |  |
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|  | **Agenda topics** |
|  | September Minutes | N Garza |
| Discussion: |
| Committee members reviewed the September Minutes. Nena Garza asked for feedback or corrections to  |
| the minutes. Margarita Tamez mentioned the typo on Angelita’s last name on the last page. Nicole will correct the misspelling. |
| Elda Zendejas moved and Evigayl Acosta seconded the motion. |
| Conclusions: The committee approved the minutes with the correction. |
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| Action items: | Person responsible: | Deadline: |
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|  | Interim Superintendent's address to SBDM | Dr. Leo |
| Discussion: |
| Dr. Leo addressed the SBDM Committee about the departure of campus principal Mrs. Cynthia Sandoval-Wilson. She addressed how the support of central office will be available to the high performing faculty and staff. As members of the leadership team, she, Dr. Cantu, and Assistant Superintendent for Human Resources Lou Ann Sarachene gather input from the SBDM team. |
| When the board accepted the resignation of Mrs. Wilson, the school board wanted to know the next step in finding the best applicant to replace her.The board plans to name an acting principal to take the leadership role while the search for a new principal is underway. Dr. Leo interviewed each assistant principal separately. She chose not to engage either the testing coordinator or the dean of instruction because she wanted to preserve those positions.The screening process will begin with Dr. Leo, Dr. Cantu, and Ms. Sarachene. The vacancy will be posted until filled. The interviews will take place between now and the December School Board Meeting on December 16th. Dr. Leo came to get the input of the committee. She asked the committee to write the name of one assistant principal who we feel would best serve the need of our school today. She asked the committee to write two personal characteristics that the acting principal must possess. She asked them to write two professional characteristics that the acting principal must possess. Nena Garza thanked Dr. Leo for including our input and she asked her to include input from the school on the interview committee. Dr. Leo assured the team that campus input would be included for the interview selection committee. |
| Conclusions: |
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| Action items: | Person responsible: | Deadline: |
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|  | Education Foundation Grant Results | J. Klein |
| Discussion: |
| Mrs. Klein has served on the Education Foundation Committee for three years. She was very proud of the  |
| participation from Sharyland High School. She mentioned that the total amount funded was super high from Sharyland High School. The Education Foundation Committee received 118 grants and only 36 were funded. She also spoke about the limits of the funds. Normally, they fund up to $40,000 and this round about $30,000 was awarded. More funding will be available this spring. She mentioned that if any names or the name of the specific campus was listed in a grant, that grant is immediately eliminated from competition. She assured the SBDM Committee of the integrity of the process. |
| Conclusions: |
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| Action items: | Person responsible: | Deadline: |
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|  | Courtesy Fund Expenditure Report | C. Wilson |
| Discussion: |
| A report of expenditures was shared with the committee. See attachment. |
| Mrs. Wilson asked Nena to include Lorene Bazan on the agenda for the next committee meeting so exact expenditures for courtesy committee can be recognized and followed. Irene Morin asked for a uniform and consistent list. |
| Conclusions: |
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| Action items: | Person responsible: | Deadline: |
|  | Miscellaneous Information | C. Wilson |
| Discussion: |
| Mrs. Wilson spoke to the committee about her last day. She was board approved for Mission CISD on October 1st. The SISD school board wanted three weeks. Originally, she thought that the 31st would be her last day. In order not to forfeit insurance benefits via Mission CISD, her last day will be this Thursday, October 30th. She shared that her leaving is bittersweet because she knows what she is leaving behind. She mentioned that our parent volunteer, Jill Klein has had three sons under her leadership. Angelita mentioned that the administrators are going to stand as one in the absence of a named principal. She shared the idea that the school will remain strong and forging ahead with high expectations. |
| Angelita mentioned EOC dry-run for testing. She asked about sending out a survey to staff asking about interest and need. Sites will be lecture hall, the main library floor, library training, lab 119, lab 160, lab 167, lab 434, and the old library. Nena Garza mentioned that she would prefer no more interruptions for instructional time. Cynthia Aldape shared that she is very overwhelmed with instruction shortcuts due to pep rallies, Red Ribbon Rally, Career Day, PSAT testing, TSI testing, etc. She feels that her classes are being sacrificed. Angelita feels like the fall testing will be less massive than the spring round. Mr. Barbosa mentioned paper copies, email reminders, information on the website, and Skylerts each day of the week. EOC information is mailed out to the parents and will also be placed in teachers’ mailboxes to distribute 4th block. Mr. Martinez suggested a PowerPoint or visual representation. Irene Morin suggested renaming the old library because students do not know the old library. Angelita will not conduct a dry-run to preserve the instruction class time and limit further interruptions. She will deliver the invitations to the students; teachers will share information with the students. Mr. Malek suggested having information available to first block teachers so students who come to the class instead of the testing site; the first block teacher could redirect. Posters will be displayed in the buildings. Mr. Malek gave Angelita Mendez a compliment on her organization and skill in implementing the testing environment and conditions as well as the preparation she invests to make sure it is a success. |
| Conclusions: |
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| Action items: | Person responsible: | Deadline: |
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|  | Miscellaneous Information |  |
| Discussion: |
| Tim Watkins shared music department success. City of Palms Marching Band Festival our SHS band won overall, best pit, best guard, and best drum section. They won sweepstakes at Pigskin for 17 years in a row. |
| Choir had seven girls place in Regional Choir. |
| Masterminds Team beat Weslaco High School last night. Health Science department had a parent meeting that Mrs. Wilson attended and she commended the teachers on the job they are doing. HOSA sponsored a Blood Drive on Monday. We had six Sharyland High School students place in the 2014 Youth Creative Writing Contest sponsored by the McAllen Public Library. The SHS Career Fair is Thursday. Technology Showcase is held at Pioneer High School on Tuesday, November 4th. A suggestion came from the committee to spread the pep rallies across different sports throughout the year. Mrs. Wilson announced that Sandra Palacios is our new bookkeeper. Juan Carlos Lopez has been approved to return to Sharyland High School from La Joya ISD as our mariachi instructor. La Joya has not released him yet.Jennifer Martinez asked that the committee members sign the CIP for Sharyland High School. One of our goals is to try and realign the CIP to the DIP…District Improvement Plan. |
| Conclusions: Reminder that CIP goals and objectives need to be added to requisitions. The quote supplied by technology needs to be referenced as well.  |
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| Action items: | Person responsible: | Deadline: |
| Adjourned: Moved \_\_\_\_\_\_Elda\_Zendejas\_\_\_\_\_\_\_\_\_\_\_\_\_Second \_\_\_\_\_\_\_\_Angelita Mendez\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_5:25\_\_\_ |